The next Northern Virginia Regional Commission meeting scheduled for Thursday, January 26, 2023, at 7:30 pm will be held in person and electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3). NVRC offices are located at 3040 Williams Drive, Suite 200, Fairfax, Virginia. NVRC meetings are streamed live on its Facebook page: [https://www.facebook.com/NoVARegion](https://www.facebook.com/NoVARegion)

This NVRC meeting does not have a public hearing component, so public comments will not be taken.

**AGENDA**

1. **CALL TO ORDER** - John T. Chapman, Acting Chair

2. **ROLL CALL**

3. **PRESENTATIONS**

   Presentation from Randy Clarke, General Manager and CEO, WMATA

   Commissioners will receive a presentation/update from Mr. Randy Clarke, the new General Manager and Chief Executive Officer of the Washington Metropolitan Area Transit Authority. Mr. Clarke was appointed in July 2022 to this position.

4. **ADOPTION OF ACTION ITEMS**

   **Resolution P23-11** – Resolution Authorizing the submission of a grant for round two of the Military Installation Resilience Review (MIRR) project.

   NVRC was invited to submit a new grant for round two of the Military Installation Resilience Review (MIRR) project. This funding will complement the funding of the existing MIRR project.

   **Recommended Action: Adoption**

   **Resolution P23-12** – Resolution authorizing issuance of RFP for advertising for the Clean Water Partners Campaign

   NVRC coordinates the regional Clean Water Partners campaign. By coordinating regionally this effort assists our localities in meeting the educational requirements of their MS4 permits and allows for a consistent message across the region.

   **Recommended Action: Adoption**
Resolution P23-13 – Authorization to submit and accept a grant from the National Park Service Chesapeake Gateway Program for the benefit of the Potomac Heritage National Scenic Trail

NVRC coordinates regional activities related to the Potomac Heritage National Scenic Trail. The resolution authorizes NVRC to submit and accept a grant from the National Park Service Chesapeake Gateway program.

Recommended Action: Adoption

5. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

At the Commission’s December meeting the Honorable John T. Chapman (Alexandria) was nominated to serve as Chairman of the Commission and the Honorable Sheila Olem (Herndon) was nominated to serve as Vice-Chair. A new election for officers will take place in June of this year for the new fiscal year.

6. COMMUNITY/MILITARY PARTNERSHIP COMMITTEE REPORT

7. EXECUTIVE DIRECTORS REPORT

• Activity Report
• Financial Report

8. CHAIRMAN’S REPORT

9. ADOPTION OF MINUTES FROM DECEMBER 2022

10. ADJOURNMENT
RESOLUTION

Resolution No. P23-11

PATRON: Robert W. Lazaro, Jr
Executive Director
DATE: January 26, 2023

AUTHORIZED TO SUBMIT A MILITARY INSTALLATION RESILIENCE REVIEW IMPLEMENTATION GRANT

WHEREAS, the Northern Virginia Regional Commission has been invited to submit a Military Installation Resilience Review (MIRR) Implementation Grant to the Department of Defense Office of Local Defense Community Cooperation; and

WHEREAS, the Implementation Grant will complement the funding for the existing MIRR Grant with planning, design, and environmental documentation for projects identified in the MIRR Grant;

THEREFORE BE IT RESOLVED, that the Executive Director is authorized to apply for a Military Installation Resilience Review Implementation Grant not to exceed $1.5M from the Department of Defense;

BE IT FURTHER RESOLVED that the Northern Virginia Regional Commission authorizes the Executive Director to enter into a contract with the Office of Local Defense Community Cooperation, should the proposal be accepted for funding.
RESOLUTION

Resolution No. P23-12

PATRON: Robert W. Lazaro, Jr
Executive Director
DATE: January 26, 2023

AUTHORIZATION TO REQUEST PROPOSALS AND SIGN AN AGREEMENT FOR 2023 NORTHERN VIRGINIA CLEAN WATER PARTNERS SOCIAL MEDIA SUPPORT SERVICES

WHEREAS, Northern Virginia jurisdictions are required by law to comply with Municipal Separate Storm Sewer (MS4) permits and watershed management plans that stipulate public outreach and education as a required component, with behavior change as the goal in support of meeting water quality standards;

WHEREAS, the Northern Virginia Regional Commission (NVRC) coordinates the Northern Virginia Clean Water Partners (NVCWP) in cooperation with Northern Virginia jurisdictions, water and sanitation authorities, businesses, and public schools to pool funding together towards a public outreach and education campaign that fulfills MS4 and watershed management plan requirements;

WHEREAS, NVRC provides administrative support for the campaign, including procurement of social media support services;

WHEREAS, in 2020, NVRC solicited proposals from professional social media firms to create a social media outreach campaign for the NVCWP that would engage and educate Northern Virginia residents around stormwater pollution prevention practices;

WHEREAS, NVRC entered into an agreement with The Hatcher Group in 2020 and extended its contract with the firm through June 2023 to design and implement the social media campaign;

WHEREAS, the NVCWP seek to develop new social media content strategies that build on prior campaign years and continue to improve residents’ stormwater-related knowledge and behaviors;

WHEREAS, funding for this request will come from the Northern Virginia Clean Water Partners;

THEREFORE BE IT RESOLVED, that on behalf of the NVCWP, NVRC authorizes the Executive Director to solicit proposals from professional social media firms to create and implement new social media outreach strategies that will promote stormwater pollution prevention behaviors;

BE IT FURTHER RESOLVED, that the Executive Director is authorized to enter into an agreement with the selected firm over a twelve month period for an amount not to exceed $65,000.
RESOLUTION

Resolution No. P23-13

PATRON: Robert W. Lazaro, Jr
Executive Director

DATE: January 26, 2023

AUTHORIZATION TO SUBMIT A POTOMAC HERITAGE NATIONAL SCENIC TRAIL OUTREACH AND INTERPRETATION GRANT PROPOSAL TO THE NATIONAL PARK SERVICE

WHEREAS, the Northern Virginia Regional Commission (NVRC) provides coordination for the Potomac Heritage National Scenic Trail (PHNST) in Northern Virginia through a Cooperative Agreement P21AC12147-00 with the National Park Service;

WHEREAS, NVRC supports the advancement of safety, connectivity, and accessibility to the PHNST through planning and projects with PHNST stakeholders, including Northern Virginia jurisdictions;

WHEREAS, the National Park Service and PHNST stakeholders have an expressed an interest in developing new interpretive media that can highlight the region’s diverse natural and cultural history and enhance outreach for the PHNST;

WHEREAS, NVRC looks to work with PHNST stakeholders to develop new interpretive media for the PHNST in Northern Virginia, including interpretive panels along the trail and brochures for distribution;

WHEREAS, the National Park Service Chesapeake Gateways is a program that aims to promote and enhance education, engagement, and public access around the Chesapeake Bay watershed;

WHEREAS, the National Park Service Chesapeake Gateways program is providing a competitive grant opportunity that supports the development and implementation of inclusive interpretation and messaging projects within the watershed;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to apply for the grant, not to exceed $50,000, from the National Park Service in support of a PHNST outreach and interpretation project for Northern Virginia.

BE IT FURTHER RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to enter into this contract with the National Park Service should the proposal be accepted for funding.
Executive Director’s Report

January 2023
Flood Mitigation in the Region

NVRC was pleased to receive a $115,000 Congressionally Directed Spending grant, supported by our Northern Virginia Congressional delegation, to help better prepare the region for flood mitigation.

The grant will assist the region in the placement of additional flood gauges to better monitor and respond to flooding events. The grant will be funded through NOAA.

Nora Jackson is the NVRC lead on this project.
Affordable Housing Grant: Alexandria and Loudoun
Depending on final unit count, NVRC will deliver more than 10 times the number of units expected as part of this grant.

<table>
<thead>
<tr>
<th>Project</th>
<th>Locality</th>
<th>Award</th>
<th>Expected Units</th>
<th>Homeownership Units</th>
<th>Rental Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Habitat for Humanity Loudoun</td>
<td>Leesburg</td>
<td>$143,000.00</td>
<td>1</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Northern Virginia Habitat for Humanity</td>
<td>Fairfax County</td>
<td>$324,000.00</td>
<td>3</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Waxpool Apartments (Greenstreet)</td>
<td>Loudoun County</td>
<td>$644,091.00</td>
<td>39</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Loudoun View Apartments (APAH)</td>
<td>Loudoun County</td>
<td>$633,819.00</td>
<td>98</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Tuscarora (Cornerstones/Wellington)</td>
<td>Loudoun County</td>
<td>$444,000.00</td>
<td>180</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Seminary Rd (AHDC)</td>
<td>Alexandria</td>
<td>$500,000.00</td>
<td>15</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$2,688,910.00</strong></td>
<td><strong>336</strong></td>
<td><strong>19</strong></td>
<td><strong>317</strong></td>
</tr>
</tbody>
</table>
NVRC received a $15,000 grant from Dominion Energy to take Career Technical Education (CTE) teachers and educators from Arlington County and City of Alexandria schools to study the application of German vocational education lessons in the electric vehicles (EV) and renewable energy infrastructure sectors.

The group will travel in the fall of 2023 and meet with counterparts from German schools, unions, businesses and chambers of commerce in the Stuttgart and Hamburg regions. The involvement of educators and students from socio-economically disadvantaged communities is emphasized.

This exchange draws from the experiences and internships of students at Arlington and Alexandria Mercedes Benz and VW dealerships.
NVRC was pleased to host volunteers from the Plant NoVA Natives effort in our offices.

The Plant NoVA Natives campaign started at NVRC via a grant and has since blossomed into a volunteer directed and run program helping to share the environmental benefits of native plants. In addition, the volunteers work with local plant nurseries to help provide local economic benefit to the region.
Virginia Values Veterans (V3) Certification

The Co-Chairs of NVRC's Community, Military and Federal Facilities Partnership, Commissioners Penelope Gross and Victor Angry, proudly display the certificate received by NVRC as a certified Virginia Values Veterans (v3) employer.
Resiliency in the Region

Dr. Dale Medearis took the Environment Team out to several sites in the region that demonstrate resiliency projects being implemented by our partner local governments. Getting out in the field gives our staff the opportunity to see firsthand the good work being done in the region to help better inform their work as we collectively work together.
Allie and Nora of our Environmental and Resiliency Planning Team were interviewed for an article in the Stuttgart Region’s magazine about their staff exchange to the Stuttgart Region this past fall. Stuttgart Region is bringing a delegation of 19 to the region this September.
## SUMMARY OF REVENUE AND EXPENSES

December 31, 2022

<table>
<thead>
<tr>
<th>REVENUE EARNED</th>
<th>CURRENT MONTH</th>
<th>FISCAL YEAR 2023 Cumulative Total 6 month(s)</th>
<th>Adopted FISCAL YEAR 2023 FINANCIAL PLAN</th>
<th>Actual is: lower/(higher) than plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local (50¢ percap) and State General Fund Contributions</td>
<td>$119,342</td>
<td>$716,054</td>
<td>$1,432,108</td>
<td>$716,054</td>
</tr>
<tr>
<td>Local (10¢ percap) Designated Contributions</td>
<td>13,112</td>
<td>101,983</td>
<td>253,233</td>
<td>151,250</td>
</tr>
<tr>
<td>Local Program Agreements and Other Assistance</td>
<td>51,214</td>
<td>241,820</td>
<td>786,355</td>
<td>544,535</td>
</tr>
<tr>
<td>State Grants and Contracts</td>
<td>22,858</td>
<td>119,143</td>
<td>377,279</td>
<td>258,136</td>
</tr>
<tr>
<td>Federal Grants and Contracts - Direct</td>
<td>68,626</td>
<td>434,375</td>
<td>1,145,155</td>
<td>710,780</td>
</tr>
<tr>
<td>Federal Grants and Contracts - Indirect</td>
<td>510,241</td>
<td>2,100,019</td>
<td>4,286,857</td>
<td>2,186,838</td>
</tr>
<tr>
<td>Shared Facilities Revenue</td>
<td>268</td>
<td>117,835</td>
<td>232,130</td>
<td>114,495</td>
</tr>
<tr>
<td>Shared Facilities Revenue - Lease Offset</td>
<td>(865)</td>
<td>(3,707)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>926,445</td>
<td>1,065,871</td>
<td>1,549,432</td>
<td>483,561</td>
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<tr>
<td>Interest</td>
<td>7,507</td>
<td>27,270</td>
<td>3,000</td>
<td>(24,270)</td>
</tr>
<tr>
<td>Interest Income Lease</td>
<td>1,060</td>
<td>6,822</td>
<td>-</td>
<td>(6,822)</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>11</td>
<td>-</td>
<td>(11)</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$1,719,808</strong></td>
<td><strong>$4,927,296</strong></td>
<td><strong>$10,065,549</strong></td>
<td><strong>$5,138,253</strong></td>
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</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>lower/(higher) than plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$150,498</td>
</tr>
<tr>
<td>Consultants / Contracts</td>
<td>1,484,076</td>
</tr>
<tr>
<td>Housekeeping Expenses</td>
<td>27,170</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>3,229</td>
</tr>
<tr>
<td>Duplicating Expenses</td>
<td>219</td>
</tr>
<tr>
<td>Travel and Conference Expenses</td>
<td>1,754</td>
</tr>
<tr>
<td>Recruit and Development Expenses</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>365</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$1,667,311</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INCOME OVER (UNDER) EXPENSES</th>
<th>lower/(higher) than plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>$52,497</td>
<td>$120,294</td>
</tr>
</tbody>
</table>
NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Commission Meeting Held Thursday, December 15, 2022

COMMISSIONERS

(The names of those members present are highlighted.)

Hon. Walter L. Alcorn  
County of Fairfax
Hon. Victor S. Angry  
County of Prince William
Hon. Andrea O. Bailey  
County of Prince William
Hon. Kenny A. Boddye  
County of Loudoun
Hon. Juli E. Briskman  
Town of Leesburg
Hon. Kelly Burk  
City of Alexandria
Hon. John T. Chapman, NVRC Vice Chairman  
City of Alexandria
Hon. Linda J. Colbert  
Town of Vienna
Hon. Matt de Ferranti  
County of Arlington
Hon. Libby Garvey  
City of Alexandria
Hon. Pat Herrity  
County of Fairfax
Hon. Rodney L. Lusk  
County of Fairfax
Hon. David Meyer  
City of Fairfax
Hon. Alyia Gaskins  
City of Alexandria
Hon. Penelope A. Gross  
County of Fairfax
Hon. Pat Herrity  
County of Fairfax
Hon. Roddy L. Lusk  
County of Fairfax
Hon. David Tarter  
City of Falls Church
Hon. John W. Walker
Hon. Kevin T. Walkinshaw  
City of Manassas
Hon. Mark Wolfe  
City of Manassas

STAFF PRESENT

Robert Lazaro  
Executive Director
Linda M. Tenney  
Deputy Director
Gina Kesselmann-Smith1  
Management Analyst
Normand Goulet  
Environmental Services Director
Jill Kanef  
Regional Demographer/Analyst
Rebecca Murphy  
Resources Program Manager
Michelle Simmons2  
Human Services Director
Debbie Spiliotopoulos  
Solid Waste Program Planner

1 Joined virtually
2 Joined virtually
Chairwoman Neville called the meeting to order at 7:30 p.m.

The roll was called, and all members present or absent were noted for the record.

**PRESENTATION**

**Regional Trail Planning**

Northern Virginia Regional Commission staff have been working with our local government partners, the Commonwealth, the National Park Service and others on regional trail planning. This presentation provided an update to the Commission on this work and the next steps.

**ACTION ITEMS**

Commissioner Gross moved approval of the Resolution No. P23-09—Resolution Authorizing the Continued education and promotion of integrated solid waste management and product stewardship. The motion was seconded and carried unanimously.

Background:

Each year the Northern Virginia Waste Management Board (NVWMB), which is coordinated by NVRC, adopts policy positions related to integrated solid waste management and product stewardship. The resolution authorized the NVWMB to share said policy positions.

Commissioner Gross moved approval of the Resolution No. P23-10 – Implementation and Allocation of Commission Reserve Policy. The motion was seconded and carried unanimously.

Background:

In February 2022 the Commission updated its reserve policy. The attached resolution amends the reserve policy to implement allocations based upon the FY 22 audited financial report the Commission approved at its October 2022 meeting.

**EXECUTIVE DIRECTOR’S REPORT**

Mr. Lazaro presented his report to the Commission, which included the financial report for October 2022, November 2022 and the following:

- **2022 Year in Review**
  - NVRC was pleased once again to publish its Year in Review Report highlighting our work for the year.
  - The report is available in hard copy and on the Commission's web site.

- **Sharing Our Expertise**
  - Jill Kaneff our Senior Regional Demographer was invited to present to the senior leadership of the Virginia Hospital Center the demographic and economic data we collect and share about our region. Jill has been invited back to provide additional detail. Jill also presented to the Board of SkillSource.
• NVRC Supported Affordable Housing – Loudoun
  o Loudoun View Senior Housing will hold its grand opening in February. NVRC supported the project with a Virginia Housing grant. This funding helps create 95 new affordable housing units in the region.

• NVRC Supported Affordable Housing – Fairfax
  o Three Habitat for Humanity Homes in the Groveton community in Fairfax County are under construction. NVRC provided funds to help complete this project of three new homes.

• NVRC Work Presented at Virginia Military Advisory Council
  o Chris Landgraf presented at the Virginia Military Advisory Council Meeting held at Marine Corps Base Quantico on NVRC’s Military Installation Resilience Review project. The project was well received as Lt. Governor Winsome-Sears and State Senator Reeves expressed interest in the project.

• Coordinating Trail Planning
  o NVRC was pleased to host the various regional land managers to coordinate trail planning. NVRC has been hosting a number of on-going meetings to help coordinate efforts between localities.

• NVRC’s Affordable Housing Work
  o NVRC’s Executive Director participated in a panel held at the Governor’s Housing Conference on the work that NVRC and other local governments in the region are undertaking with respect to affordable housing. Representatives from Falls Church City and Loudoun County participated in the panel as well.

  o Northern Virginia in many respects is leading the State in supporting and creating affordable housing units.

• Virginia Values Veterans (V3)
  o NVRC is proud of its commitment to assist our military, veterans and military spouses. In keeping with that commitment, NVRC is pleased we are the first Planning District in the Commonwealth to become a certified V3 employer.

• International Exchange
  o NVRC is proud to be working with colleagues at two of the world’s leading research universities to coordinate an exchange of researchers from both universities to examine climate change mitigation and resilience strategies. The universities will be sharing information
to help better inform their own plans to address important subject areas related to climate change.

CHAIRWOMAN’S REPORT

Chairwoman Neville thanked Commissioner Gross and past chairwoman DiRocco for their leadership and mentorship. She also added that it has been a pleasure working with Mr. Lazaro and the NVRC staff. Overall, she tremendously enjoyed the time at NVRC and will continue as a volunteer for the NVRC project “Building a presence for HBCUs in Northern Virginia”.

COMMUNITY & MILITARY PARTNERSHIP COMMITTEE REPORT

Commissioner Gross invited everyone to attend the next Community and Military Partnership meeting on January 12, 2023, 10am-12pm. The agenda includes the following:

- 10:00 - 10:05 AM Welcome and Introductions
  - Co-Chairs Penny Gross, Fairfax County Board of Supervisors and Victor Angry, Prince William County Board of Supervisors
- 10:05 – 10:15 AM Military Installation Resiliency Review Project Update
  - Christopher Landgraf, NVRC
- 10:15 – 10:30 AM Update On DOD Intergovernmental Partnering Support To Nova - Karim Farishta
  - Women’s Veteran Needs
  - Resilience Funding and next MIRR Industry Day
  - Workforce Development and DEI
- 10:30 - 10:45 Federal Legislative Update – John Simmons, Roosevelt Group
  - NDAA Passage and Leadership Changes
- 10:45 – 11:00 Commonwealth Of Virginia Legislative Update - Jordon Stewart, Commonwealth of Virginia, Asst. Sec of Veterans and Defense Affairs
- 11:00 – 11:15 Commonwealth Of Virginia Update – Tom Crabbs, Military Liaison, Commonwealth of Virginia Office of Veterans and Defense Affairs
  - Virginia Military Factbook 2022
- 11:15 – 11:45 Military Base Commander Response Regarding the DoD Climate Adaption Policy
  - COL. Joseph Messina, Garrison Commander Fort Belvoir
  - COL. David Bowling, Base Commander, Joint Base Myer-Henderson Hall
  - Col. Michael L. Brooks, Commanding Officer, MCI National Capital Region Marine Corps Base Quantico
- 11:45 – 11:55 AM NOVA Workforce Update – Mike Batt, Vice President, Talent Fairfax County Economic Development Authority
- 11:55 – 12:00 PM Action Items and Proposed Schedule
- Co-Chairs

Commissioner Gross also provided a MIRR Update:

- Bringing Resiliency to both the Miliary Installation as well as the Defense Community that serves them
- Northern Virginia wants to be a potential community through a collaborative effort
- Develop a Community Framework, started with the MIRR
• Find Opportunities to build Resilient Infrastructure both outside and inside the installation
• “Future Proof” the Community by building in backup energy and water resources
• Seek funding to support projects (OLDCC (Planning & NEPA), BRIC, REPI, DCIP, DOE)
• Next Industry Day – February 28, 2023

Proposed Schedule for 2023 is as follows:

• 12 January
• 16 March
• 18 May
• 20 July
• 21 September
• 16 November

ADOPTION OF MINUTES
Commissioner Gross moved approval of the Commission meeting minutes of October 27, 2022. The motion was seconded and carried unanimously.

OTHER ITEMS
As Chairwoman Neville and Commissioner Meyer are leaving the Commission effective January 1, 2023, Commissioner Chapman presented parting gifts to both. Chairwoman Neville and Commissioner Meyer thanked the Commission for a great experience at NVRC.

Commissioner Gross informed the Commissioners that with Chairwoman Neville leaving the Commission, a spot for a town has become available on the Executive Committee. As such, Commissioner Olem expressed interest in participating on this committee and becoming the new Vice Chair. The vote on this matter and on the new position of Commissioner Chapman as the new Commission Chair will take place at the January Commission meeting.

ADJOURNMENT
Chairwoman Neville adjourned the meeting at 8:47 p.m.

Respectfully submitted: Robert W. Lazaro, Jr. Executive Director

Approved by: Cydny A. Neville Chairwoman