Thursday, March 23, 2023 - 7:30 p.m.

The next Northern Virginia Regional Commission meeting scheduled for Thursday, March 23, 2023, at 7:30 pm will be held in person and electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3). NVRC offices are located at 3040 Williams Drive, Suite 200, Fairfax, Virginia. NVRC meetings are streamed live on its Facebook page: https://www.facebook.com/NoVARegion

This NVRC meeting does not have a public hearing component, so public comments will not be taken.

AGENDA

1. CALL TO ORDER - John T. Chapman, Chairman

2. ROLL CALL

3. PRESENTATIONS

Planning for and Protection the Region’s Drinking Water Sources

Fairfax Water produces treated drinking water for over two million residents of Northern Virginia. Commissioners will receive a presentation on efforts to increase water supply and emerging issues in water supply protection from Ms. Jamie Bain Hedges, General Manager of Fairfax Water.

4. ADOPTION OF ACTION ITEMS

Resolution P23-19 – Resolution Authorizing The Executive Director To Sign A Lease Extension Agreement For NVRC Offices And To Engage The Services Of Outside Legal Counsel

NVRC with the assistance of a commercial real estate broker has been negotiating with the landlord to extend the lease on NVRC offices for a period of eight years. The current lease expires in 2025. NVRC has reached an agreement with the landlord that will result in a savings to the organization equivalent to ten months of free rent. The resolution authorizes the Executive Director to sign an lease extension only after coming to the successful conclusion of achieving a sublease agreement with the Northern Virginia Transportation Authority which is a subtenant. The resolution also authorizes the Executive Director to engage the services of outside legal counsel for the purposes of lease review and sub-lease documentation.

Recommended Action: Adoption

Resolution P23-20 – Authorization to Engage George Mason University on Work Study Student for Waste Management Program

NVRC coordinates the activities of the Northern Virginia Waste Management Board. NVRC has been requested by the Board to execute an agreement with George Mason University for a graduate student to work with the Waste Management Board. The student receives a stipend from GMU (George Mason University) and there is no budget impact to NVRC.
Recommended Action: Adoption

Resolution P23-21 - Authorization to Engage AEM To Complete a Flood Early Warning System Desktop Evaluation

The Northern Virginia Regional Commission received $11,250 from the Community Flood Preparedness Fund to complete a Flood Prevention and Protection Study to assess the status of rain gauge networks in Northern Virginia. AEM provides flood risk management solutions, products, and is the sole servicer of individually owned municipal precipitation networks. AEM submitted a proposal to complete a review of existing rain and stream gauges and evaluate existing radar coverage in the region, summarizing findings in a technical memorandum. The resolution authorizes the Executive Director to sign the agreement with AEM.

Resolution P23-22 - Authorization To Submit A Stormwater Maintenance Grant Proposal To The National Fish And Wildlife Foundation’s Chesapeake Bay Stewardship Fund

There is an opportunity to update the resource published in 2007 “Maintaining Stormwater Systems: A Guidebook for Private Owners and Operators in Northern Virginia” to support our local governments in the education and outreach for stormwater system maintenance. The National Fish and Wildlife Foundation has grant funding available through the Chesapeake Bay Stewardship Fund for projects within the Chesapeake Bay watershed that promote voluntary, community-based efforts to protect and restore the Chesapeake Bay and its tributary rivers and streams. NVRC has worked in conjunction with Northern Virginia local government staff in the development of a proposal to bring up to date the sixteen-year-old stormwater maintenance guidebook. The resolution authorizes the Executive Director to apply for a grant not to exceed $75,000 from the National Fish and Wildlife Foundation in support of updating a stormwater maintenance guidebook to support private owners and operators in maintaining stormwater systems to improve water quality in Northern Virginia.

Recommended Action: Adoption

Resolution P23-23 - Authorization To Submit A Freshwater Mussel Grant Proposal To The National Fish And Wildlife Foundation’s Chesapeake Bay Stewardship Fund

The Virginia Department of Environmental Quality has listed approximately 250 miles of streams in Northern Virginia as impaired in 2018. Mussels function as ecosystem engineers by filtering and cleaning vast volumes of water. Each adult freshwater mussel can filter up to 10 gallons of water a day. The National Fish and Wildlife Foundation has grant funding available through the Chesapeake Bay Stewardship Fund to protect and restore water quality, species, and habitats in the Chesapeake Bay Watershed. NVRC has worked in conjunction with Prince William County staff and U.S Fish and Wildlife Service staff in the development of a proposal. The resolution authorizes the Executive Director to apply for a grant not to exceed $200,000 from the National Fish and Wildlife Foundation in support of leveraging freshwater mussels to improve water quality in Prince William County.

Recommended Action: Adoption
Resolution P23-24 – Executive Director Review and Compensation

The employment agreement for the Executive Director requires that his performance be reviewed on an annual basis and his compensation adjusted accordingly. [The Executive Committee is scheduled to meet with the Executive Director on March 23 prior to the main Commission meeting – Resolution to follow].

Recommended Action: Adoption

5. COMMUNITY/MILITARY PARTNERSHIP COMMITTEE REPORT

6. EXECUTIVE SESSION (If Needed)

   • Personnel Matter

7. EXECUTIVE DIRECTORS REPORT

   • Activity Report
   • Financial Report

8. CHAIRMAN’S REPORT

9. ADOPTION OF MINUTES FROM FEBRUARY 2023

10. ADJOURNMENT
RESOLUTION

Resolution No. P23-19

PATRON: Robert W. Lazaro, Jr
Executive Director

DATE: March 23, 2023

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE EXTENSION FOR COMMISSION OFFICES

WHEREAS, the Northern Virginia Regional Commission's (NVRC’s, Commission’s) current lease for office space expires on July 31, 2025; and

WHEREAS, the Executive Director engaged a tenant representative to assist in evaluating options for realizing cost savings while remaining in the current space or by relocating to another property; and

WHEREAS, NVRC’s Charter requires its office to be located in Fairfax County; and

WHEREAS, the current landlord proposes to amend NVRC’s current lease to have NVRC remain in the premises located at 3040 Williams Drive, Suite 200 for ten years with a reduction in the initial base rental rate from $32.49 per square foot - including pass-through charges - to $30.00 per square foot with no pass-through charges for the first year beginning in May 2023; a 2.5% annual escalation in base rent; ten months of rent abatement over 5 years; a tenant approval allowance of $25 per square foot, of which up to $10 may be converted to additional rent abatement at NVRC’s election; and

WHEREAS, considering both the financial considerations and the other relative merits of NVRC’s choices, the Executive Director recommends that the Commission remain at 3040 Williams Drive in Fairfax; and

WHEREAS, since Northern Virginia Transportation Authority (NVTA) occupies over 40% of NVRC’s suite as a subtenant and has signified its intent to continue co-locate with NVRC in this space; and

WHEREAS, the Executive Director recommends executing a new sublease that will extend the same terms to NVTA as would be effective for NVRC under its prime lease amendment, including the term, rental rate and a proportional share of the landlord’s concessions; and

WHEREAS, to protect NVRC’s interests in executing a prime lease amendment with the current landlord and a new subtenant agreement with NVTA, the Executive Director recommends re-engaging Henry F. Brandenstein, Jr., of Venable LLP, on a sole source basis as he has served as NVRC’s legal advisor on previous lease related matters; and

WHEREAS, NVRC’s Executive Director recommends accepting the proposal of MAH 3040 Williams LLC c/o Moore and Associates for office space at 3040 Williams Drive and executing a lease extension for a period of ten years from the commencement date, subject to a favorable legal review and NVTA’s ratification of a new subtenant agreement;

THEREFORE BE IT RESOLVED, that the Commission authorizes the Executive Director to engage Henry F. Brandenstein, Jr., of Venable LLP, on a sole source basis to provide legal review and advice concerning the prime amendment and the new subtenant lease for an amount not to exceed $20,000;

THEREFORE BE IT RESOLVED further, that the Commission authorizes the Executive Director to execute agreements for a ten-year lease extension with MAH 3040 Williams LLC c/o Moore and Associates for second-floor office space at 3040 Williams Drive, Fairfax, Virginia 22031, and a ten-year subtenant agreement with NVTA, following favorable legal review of the documents and after the successful ratification of the sublease with the Northern Virginia Transportation Authority consistent with this Resolution.
RESOLUTION

Resolution No. P23-20

PATRON: Robert W. Lazaro, Jr
Executive Director
DATE: March 23, 2023

AUTHORIZATION TO ENGAGE GEORGE MASON UNIVERSITY ON WORK STUDY STUDENT FOR WASTE MANAGEMENT PROGRAM

WHEREAS the Northern Virginia Regional Commission (NVRC) hosts and staffs the Northern Virginia Waste Management Board;

WHEREAS, the Northern Virginia Waste Management Board (NVWMB) is composed of solid waste managers and public works directors from each of NVRC’s member jurisdictions, created in 1989 to promote regional approaches and solutions to recycling and waste management issues in Northern Virginia;

WHEREAS, NVWMB researches and develops technical recommendations and pilots to solve waste management challenges facing the region, including legislative and regulatory policy review and;

WHEREAS, NVRC has a relationship with George Mason University (GMU) and its Institute for a Sustainable Earth, and Waste Board members have made use of the school’s Office of Student Scholarship, Creative Activities, and Research (OSCAR) and sustainability summer graduate fellowship programs, offering professor overseen student researchers to learn about applied research for the community;

WHEREAS, these programs are free of charge to the recipient of student research services, with minimal oversight by NVRC staff, and they produce research products that benefit specific waste management questions;

THEREFORE, BE IT RESOLVED, that NVRC staff, with the support of NVWMB members, pursue a research partnership with GMU making use of the OSCAR and/or summer fellowship program to address key research questions on waste management, recycling, and circular economy applications that could benefit Northern Virginia waste management programs.

BE IT FURTHER RESOLVED; that once a research program is agreed upon, the Commission allows the Executive Director to enter into an agreement with GMU and the student to complete this work, with tangible products agreed to by the NVWMB and GMU.
RESOLUTION

Resolution No. P23-21

PATRON: Robert W. Lazaro, Jr
Executive Director
DATE: March 23, 2023

AUTHORIZATION TO ENGAGE AEM TO COMPLETE A FLOOD EARLY WARNING SYSTEM DESKTOP EVALUATION

WHEREAS, floods are one of the most common natural hazards in our region and can result in significant damage; and

WHEREAS, to monitor the trends, distribution and variability of the intense localized downpours and provide early flood warnings, Fairfax, Prince William and Arlington Counties as well as the City of Alexandria individually own and operate a network of precipitation gauges; and

WHEREAS, the gauges utilize a technology that allows for real time transmission of precipitation data via a radio network to a receiver and software program where it is collected and displayed; and

WHEREAS, AEM provides flood risk management solutions, products, and is the sole servicer of individually owned municipal precipitation networks; and

WHEREAS, AEM is the sole producer and provider of gauge-adjusted radar rainfall data to Fairfax and Prince William Counties; and

WHEREAS, the Northern Virginia Regional Commission received $11,250 from the Community Flood Preparedness Fund to complete a Flood Prevention and Protection Study to assess the status of rain gauge networks in Northern Virginia; and

WHEREAS, AEM submitted a proposal to complete a review of existing rain and stream gauges and evaluate existing radar coverage in the region, summarizing findings in a technical memorandum;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to enter into a contract with AEM for a Flood Early Warning System Desktop Evaluation not to exceed $11,250 over a four-month period.
RESOLUTION

Resolution No. P23-22

PATRON: Robert W. Lazaro, Jr
Executive Director
DATE: March 23, 2023

AUTHORIZATION TO SUBMIT A STORMWATER MAINTENANCE GRANT PROPOSAL TO THE NATIONAL FISH AND WILDLIFE FOUNDATION’S CHESAPEAKE BAY STEWARDSHIP FUND

WHEREAS, stormwater best management practices (BMPs) improve the quality and reduce the quantity of stormwater runoff before it enters local waterways; and

WHEREAS, stormwater BMPs are prevalent throughout Northern Virginia and the effectiveness of stormwater management systems rely on their long term maintenance, which is often overlooked; and

WHEREAS, many Northern Virginia local governments have programs in place to perform routine inspections of stormwater systems, however, the maintenance responsibility often falls to the individual homeowners, homeowners associations, and property management companies; and

WHEREAS, these individuals or organizations do not realize that these facilities exist or how to properly plan for costly maintenance needs in the future; and

WHEREAS, there is an opportunity to update the resource published in 2007 “Maintaining Stormwater Systems: A Guidebook for Private Owners and Operators in Northern Virginia” to support our local governments in the education and outreach for stormwater system maintenance; and

WHEREAS, the National Fish and Wildlife Foundation has grant funding available through the Chesapeake Bay Stewardship Fund for projects within the Chesapeake Bay watershed that promote voluntary, community-based efforts to protect and restore the Chesapeake Bay and its tributary rivers and streams; and

WHEREAS, NVRC has worked in conjunction with Northern Virginia local government staff in the development of a proposal to bring up to date the sixteen-year-old stormwater maintenance guidebook; and

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to apply for a grant not to exceed $75,000 from the National Fish and Wildlife Foundation in support of updating a stormwater maintenance guidebook to support private owners and operators in maintaining stormwater systems to improve water quality in Northern Virginia; and

BE IT FURTHER RESOLVED that the Northern Virginia Regional Commission authorizes the Executive Director to enter into a contract with the National Fish and Wildlife Foundation, should the proposal be accepted for funding.
RESOLUTION

Resolution No. P23-23  PATRON: Robert W. Lazaro, Jr
Executive Director
DATE: March 23, 2023

AUTHORIZATION TO SUBMIT A FRESHWATER MUSSEL GRANT PROPOSAL TO THE NATIONAL FISH AND WILDLIFE FOUNDATION’S CHESAPEAKE BAY STEWARDSHIP FUND

WHEREAS, the Virginia Department of Environmental Quality listed approximately 250 miles of streams in Northern Virginia as impaired in 2018; and

WHEREAS, many streams that once supported freshwater mussels no longer do; and

WHEREAS, over 72% of mussel species are imperiled or extinct due to habitat loss, water quality problems, and barriers to host fish passage; and

WHEREAS, mussels function as ecosystem engineers by filtering and cleaning vast volumes of water. Each adult freshwater mussel can filter up to 10 gallons of water a day; and

WHEREAS, Prince William County Department of Public Works has invested significant time and money into stream corridor restoration to improve the hydrologic and geomorphic functions of local streams that have become degraded; and

WHEREAS, to leverage the investments that Prince William County has made, there is an opportunity to enhance biodiversity and help to improve water quality by reintroducing native freshwater mussels to restored streams; and

WHEREAS, the National Fish and Wildlife Foundation has grant funding available through the Chesapeake Bay Stewardship Fund to protect and restore water quality, species, and habitats in the Chesapeake Bay Watershed; and

WHEREAS, NVRC has worked in conjunction with Prince William County staff and U.S Fish and Wildlife Service staff in the development of a proposal; and

THERFORE BE IT RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to apply for a grant not to exceed $200,000 from the National Fish and Wildlife Foundation in support of leveraging freshwater mussels to improve water quality in Prince William County; and

BE IT FURTHER RESOLVED that the Northern Virginia Regional Commission authorizes the Executive Director to enter into a contract with the National Fish and Wildlife Foundation, should the proposal be accepted for funding.
Executive Director’s Report

March 2023
Military Installation Resilience Review

The DRAFT report of the MIRR document was distributed to our regional partners and final comments were received no later than March 17. The 600+ page document provides significant detail as to identified projects, impact, etc.

All members of our local Congressional delegation have been briefed on the projects identified in the MIRR.

The final report will be presented to the Commission in May.
Congratulations to Dr. Will Rowe for being named a Defense Community Champion by American Defense Communities. We are grateful to Will for all his volunteer efforts assisting the Commission work with the military, veterans and military spouses.

Last year Peggy Tadej of our team was recognized.
Solarize Dashboard Updated

Nora Jackson of our team updated our Solarize NoVA dashboard to include all of the projects that were contracted for in 2022 which was our best year ever with 172 contracts signed for solar.

Our 2023 campaign will kick off this Summer. With many thanks to our local government partners for their avid support of this important project.
Helping the Victims of the Earthquake

NVRC is pleased to coordinate a regional relief effort to assist the victims of the earthquake in Turkey and Syria.
Northern Virginia Regional Commission participates in the Association of Defense Communities National Summit in Crystal City, Virginia to gain knowledge for expanded community-military partnerships and communicate regional successes.

From left to right: Carl Reid, Booz Allen Program; Brian Abbe, Booz Allen Hamilton; Will Rowe, NVRC Volunteer; Chris Landgraf, NVRC; Peggy Tadej, NVRC; Senator Tim Kaine, Virginia; Vance Zavela, Fairfax County.
Regional and Trans-Atlantic Cooperation

NVRC was pleased to work with the Virginia Climate Center at GMU, the University of Stuttgart and the Verband Region Stuttgart to explore opportunities for further collaboration on climate and sustainability related policies and projects.

Grateful to the GMU team for hosting the delegation for two days and to MWAA for briefing the delegation on their sustainability plan and its ongoing implementation.
Potomac Heritage National Scenic Trail Corridor Analysis Report Released

NVRC is excited to share the release of its 2022 Potomac Heritage National Scenic Trail (PHNST) Corridor Analysis. The 2022 Corridor Analysis provides a comprehensive assessment of the PHNST network in Northern Virginia, including the status of trail connectivity and gaps, amenities, accessibility, and other important features for PHNST use and management. Notably, the project builds off of findings from NVRC's 2022 Health, Social Equity and Economic Impact Study, which highlighted the range of benefits that a completed PHNST network could have for Northern Virginia.
Virginia is for Green Roof Lovers

NVRC's green roof application has been selected to be presented at the ESRI summer conference. We believe it is the only kind of its application in the country.

Congratulations to Nora Jackson of our team on leading this project on behalf of the Commission.
NVRC's Executive Director joined with colleagues from Planning Districts around the Commonwealth to meet with Congressional staff to update them on the activities of the Planning Districts. NVRC highlighted its work with the region's military through our Military Installation Resilience Review project.
Water Supply Planning

Was pleased to attend a Washington Post event on the important subject of water supply. Fascinating listening to U.S. Senator John Hickenlooper on the challenges in the far West in getting the states to cooperate. Grateful our team at NVRC works cooperatively with our regional water suppliers and local water suppliers on a number of issues including updating the region's water resource plan.
## SUMMARY OF REVENUE AND EXPENSES
February 28, 2023

### REVENUE EARNED

<table>
<thead>
<tr>
<th></th>
<th>CURRENT MONTH</th>
<th>FISCAL YEAR 2023 Cumulative Total 8 month(s)</th>
<th>Adopted FISCAL YEAR 2023 FINANCIAL PLAN</th>
<th>Actual is: lower/(higher) than plan</th>
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<tbody>
<tr>
<td>Local (50¢ per cap) and State General Fund Contributions</td>
<td>$119,342</td>
<td>$954,739</td>
<td>$1,432,108</td>
<td>$477,369</td>
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<td>Local (10¢ per cap) Designated Contributions</td>
<td>14,612</td>
<td>131,605</td>
<td>253,233</td>
<td>121,628</td>
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<td>Local Program Agreements and Other Assistance</td>
<td>112,726</td>
<td>389,630</td>
<td>786,355</td>
<td>396,725</td>
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<tr>
<td>State Grants and Contracts</td>
<td>36,289</td>
<td>159,475</td>
<td>377,279</td>
<td>217,804</td>
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<tr>
<td>Federal Grants and Contracts - Direct</td>
<td>79,249</td>
<td>582,805</td>
<td>1,145,155</td>
<td>562,350</td>
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<td>Federal Grants and Contracts - Indirect</td>
<td>212,595</td>
<td>2,657,462</td>
<td>4,286,857</td>
<td>1,629,395</td>
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<td>Shared Facilities Revenue</td>
<td>21,980</td>
<td>160,183</td>
<td>232,130</td>
<td>71,947</td>
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<td>Shared Facilities Revenue - Lease Offset</td>
<td>(865)</td>
<td>(5,436)</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Other</td>
<td>328,187</td>
<td>1,412,740</td>
<td>1,549,432</td>
<td>136,692</td>
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<tr>
<td>Interest</td>
<td>8,750</td>
<td>44,670</td>
<td>3,000</td>
<td>(41,670)</td>
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<tr>
<td>Interest Income Lease</td>
<td>997</td>
<td>8,848</td>
<td>-</td>
<td>(8,848)</td>
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<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>11</td>
<td>-</td>
<td>(11)</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$933,863</strong></td>
<td><strong>$6,496,732</strong></td>
<td><strong>$10,065,549</strong></td>
<td><strong>$3,568,817</strong></td>
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### EXPENSES

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<tr>
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<th>Actual is: lower/(higher) than plan</th>
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<tbody>
<tr>
<td>Personnel</td>
<td>$179,589</td>
<td>$1,449,731</td>
<td>$2,411,792</td>
<td>$962,061</td>
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<td>Consultants / Contracts</td>
<td>656,227</td>
<td>4,302,694</td>
<td>6,537,182</td>
<td>2,234,488</td>
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<td>Housekeeping Expenses</td>
<td>55,771</td>
<td>468,605</td>
<td>659,128</td>
<td>190,523</td>
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<td>Operating Expenses</td>
<td>4,447</td>
<td>49,000</td>
<td>158,102</td>
<td>109,102</td>
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<tr>
<td>Duplicating Expenses</td>
<td>944</td>
<td>14,291</td>
<td>17,028</td>
<td>2,737</td>
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<tr>
<td>Travel and Conference Expenses</td>
<td>2,883</td>
<td>31,067</td>
<td>40,945</td>
<td>9,878</td>
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<td>Recruit and Development Expenses</td>
<td>-</td>
<td>873</td>
<td>7,000</td>
<td>6,127</td>
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<tr>
<td>Other</td>
<td>353</td>
<td>3,211</td>
<td>5,000</td>
<td>1,789</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$902,214</strong></td>
<td><strong>$6,319,472</strong></td>
<td><strong>$9,836,177</strong></td>
<td><strong>$3,516,705</strong></td>
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### INCOME OVER (UNDER) EXPENSES

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<tbody>
<tr>
<td><strong>INCOME OVER (UNDER) EXPENSES</strong></td>
<td><strong>$31,650</strong></td>
<td><strong>$177,260</strong></td>
<td><strong>$229,372</strong></td>
<td><strong>$52,112</strong></td>
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NORTHERN VIRGINIA REGIONAL COMMISSION
Minutes of the Commission Meeting Held Thursday, February 23, 2023

COMMISSIONERS
(The names of those members present are highlighted.)

Hon. Walter L. Alcorn  County of Fairfax
Hon. Victor S. Angry  County of Prince William
Hon. Andrea O. Bailey  County of Prince William
Hon. Kenny A. Boddye  Town of Dumfries
Hon. Tyrone Brown  County of Prince William
Hon. Kelly Burk  Town of Leesburg
Hon. John T. Chapman, NVRC Chairman  City of Alexandria
Hon. Linda J. Colbert  Town of Vienna
Hon. Matt de Ferranti  County of Arlington
Hon. Libby Garvey  County of Alexandria
Hon. Alyia Gaskins  County of Loudoun
Hon. Sylvia Glass  County of Fairfax
Hon. Penelope A. Gross  County of Fairfax
Hon. Pat Herrity  County of Fairfax
Hon. Rodney L. Lusk  County of Prince William
Hon. Sheila A. Olem, NVRC Vice Chairwoman  Town of Herndon
Hon. Dalia A. Palchik  County of Fairfax
Hon. Catherine Read  City of Fairfax
Hon. Jeanette Rishell  City of Manassas Park
Hon. Koran T. Saines  County of Loudoun
Hon. Kathy L. Smith, NVRC Treasurer  County of Fairfax
Hon. David Tarter  City of Falls Church
Hon. James R. Walkinshaw  County of Fairfax
Hon. Mark Wolfe  City of Manassas

STAFF PRESENT

Robert Lazaro  Executive Director
Linda M. Tenney 1  Deputy Director
Gina Kesselmann-Smith 2  Management Analyst
Normand Goulet 3  Environmental Services Director
Jill Kaneff  Regional Demographer/Analyst
Chris Landgraf 4  Military Installation Resiliency Project Manager
Rebecca Murphy  Resources Program Manager
Michelle Simmons 5  Human Services Director
Peggy Tadej 6  Community and Military Partnerships Director

OTHERS

Joseph Mengedoth  Federal Reserve Bank of Richmond

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1 Joined virtually
2 Joined virtually
3 Joined virtually
4 Joined virtually
5 Joined virtually
6 Joined virtually
CALL TO ORDER
Chairman Chapman called the meeting to order at 7:30 p.m.

ROLL CALL
The roll was called, and all members present or absent were noted for the record.

PRESENTATION
Presentation from Joseph Mengedoth, Regional Economist, Federal Reserve Bank of Richmond

Commissioners received a presentation on the state of the economy in Northern Virginia from Mr. Joseph Mengedoth who serves as a Regional Economist for the Federal Reserve Bank of Richmond.

ACTION ITEMS
Commissioner Gross moved approval of the Resolution No. P23-14—Engagement of Consultant for Compensation Review. The motion was seconded and carried unanimously.

Background:
It has been five years since the Commission reviewed its pay plan and employee classification. The resolution authorizes the Executive Director to engage a consultant to undertake such a review so that its results can be contained in the upcoming FY24 budget.

Commissioner Gross moved approval of the Resolution No. P23-15 – Authorization to Engage National Park Service Task Agreement on the Potomac Heritage National Scenic Trail. The motion was seconded and carried unanimously.

Background:
NVRC provides coordinative services for the Potomac Heritage National Scenic Trail at the request of the National Park Service (NPS). NVRC has been requested to provide additional services related to trail access and alignment. The resolution authorizes the Commission to enter into a task agreement with NPS.

Commissioner Gross moved approval of the Resolution No. P23-16 – Authorization to Request Proposals and Sign an Agreement for 2023 Northern Virginia Clean Water Partners Online Stormwater Survey Services. The motion was seconded and carried unanimously.

Background:
NVRC manages the Northern Virginia Clean Water Partners Campaign (NVCWP) on behalf of our local governments. On behalf of the NVCWP, NVRC authorizes the Executive Director to solicit proposals from professional survey marketing firms to develop and distribute a new online survey that will help evaluate the effectiveness of the NVCWP’s public outreach and education campaign over time.

Commissioner Gross moved approval of the Resolution No. P23-17 – Authorization to Extend an Agreement with EffecTV for Northern
Virginia Clean Water Partners TV Advertising Services. The motion was seconded and carried unanimously.

Background:

Northern Virginia jurisdictions are required by law to comply with Municipal Separate Storm Sewer (MS4) permits and watershed management plans that stipulate public outreach and education as a required component, with behavior change as the goal in support of meeting water quality standards. Through the Northern Virginia Clean Water Partners campaign the Commission helps our local governments comply with the law. The resolution authorizes the Executive Director to sign a contract for TV advertising services for a 12-month period in an amount not to exceed $65,000 to help provide public outreach and education.

Commissioner Gross moved approval of the Resolution No. P23-18 – Authorization to Receive Funds from the Virginia Department of Health to Perform Various Technical Assistance Activities in Support of HIV/AIDS Care and Prevention. The motion was seconded and carried unanimously.

Background:

The Virginia Department of Health (VDH) has contracted with NVRC for the past 35 years to receive and subcontract funds for HIV services in Suburban Virginia. The resolution authorizes the Executive Director to execute such agreements and amendments with VDH as may be necessary to accomplish NVRC HIV-related activities for the 2023-2024 grant year.

EXECUTIVE DIRECTOR’S REPORT

Mr. Lazaro presented his report to the Commission, which included the financial report for January 2023 and the following:

- Loudoun View Senior Citizen Affordable Housing Project
  - NVRC was pleased to attend the ribbon cutting for this project which was funded in part by NVRC’s Virginia Housing grant. This project provides 98 units of affordable housing for senior citizens.

- Affordable Housing Grant: Loudoun
  - NVRC is one of eight funding partners on this project which contains 52 units. Will be the first building in Loudoun County to be certified by four independent green building programs. Projected occupancy is Fall 2023.

- Potomac Heritage National Scenic Trail Webinar – March 15
  - NVRC is hosting a webinar with our colleagues at the National Park Services on our 2022 Corridor Analysis and new dashboard for the PHNST.
  - Jill Kanef, Rebecca Murphy and Debbie Spiliotopoulos are co-leading this project on behalf of NVRC.
• Litter Monitoring Webinar – March 22
  o NVRC is pleased to co-host a webinar with our colleagues at MWCOG on March 22 to explore litter monitoring activities and to learn from their monitoring in the Anacostia watershed.

• Urban Land Institute’s Leadership Institute
  o NVRC's Executive Director and the Director of Community Military Partnerships both participated in ULI's Leadership Institute to talk about regional infrastructure projects.
  o NVRC presented on the Commuter Ferry project. Lots of good conversation and questions about this project.

Mr. Lazaro also reminded everyone that NVRC is joining with the regional elected officials to announce a fundraising campaign to help victims of the earthquake in Turkey and Syria. The press conference will take place at the Fairfax County Government Center on March 3 at 3pm. A modest goal to raise $25,000 was set, which will purchase more than 8 tons of food to be distributed directly in the earthquake zone. Details can be found on the NVRC website:

https://www.novaregion.org/1568/Help-Earthquake-Victims

CHAIRMAN’S REPORT
Chairman Chapman had nothing to report.

COMMUNITY & MILITARY PARTNERSHIP COMMITTEE REPORT
Commissioner Gross invited everyone to attend the next Community and Military Partnership meeting on March 16, 2023, 10am-12pm in person/hybrid.

Meeting agenda:
  • 10:00 - 10:05 AM WELCOME AND INTRODUCTIONS
    Co-Chairs Penny Gross, Fairfax County Board of Supervisors and Victor Angry, Prince William County Board of Supervisors
  • 10:05 – 10:15 AM MILITARY INSTALLATION RESILIENCY REVIEW PROJECT UPDATE
    Christopher Landgraf, NVRC
  • 10:15 – 10:20 AM WORKFORCE UPDATE – First Transitioning Military, Military Spouse, and Veteran’s Community Alliance
    Mike Batt, VP Fairfax County Economic Development Authority
  • 10:20 - 10:25 AM DEI UPDATE
    Aimee Stoddard, Everymind
  • 10:25 – 10:35 REGIONAL FAIR HOUSING PLAN
Hilary S. Chapman, Housing Program Manager, Metropolitan Washington Council of Governments

- **11:15 – 11:45 MILITARY BASE COMMANDER RESPONSE ON HOUSING AND REQUIREMENTS**
  
  COL. Joseph Messina, Garrison Commander Fort Belvoir
  
  COL. David Bowling, Base Commander, Joint Base Myer-Henderson Hall
  
  Col. Michael L. Brooks, Commanding Officer, MCI National Capital Region Marine Corps Base Quantico
  
  Colonel, Joerg Drania, GS

- **11:45 – 11:55 AM COUNTY HOUSING POLICIES**
  
  Mr. Tom Fleetwood, HCD Dir. Housing and Community Development, Fairfax County
  
  Mr. Richard Tucker, Housing Arlington Coordinator, Arlington County
  
  Joan S. Duckett, Director Office of Housing and Community Development, Prince William County

- **11:55 – 12:00 PM ACTION ITEMS AND PROPOSED SCHEDULE**
  
  Co-chairs

Further updates included:

- Inaugural Meeting of the Transitioning Military, Military Spouse, and Veterans Community Alliance with 31 participants and 18 participating online
- Suggested creating an internal portal to share resumes of individuals that companies don’t have the capacity to hire.
- Suggested requesting a reduction in sponsorship fees to events if companies are V3
- Additional participants recommended to join the Community Alliance (e.g., Air Force Officers)
- 19 January and 22 February NVRC briefed Fort Belvoir Agency Heads and Community Partners
- 22 February NVRC briefed the General Assembly Military Veteran Caucus (GAMVC)
- On-going briefings to Congressional Staff on MIRR projects and request for Congressionally Directed Spending
- Preparation for Industry Day March 1, 2023

Remaining Schedule for 2023 is as follows:

- 16 March
- 18 May
- 20 July
- 21 September
16 November

ADOPTION OF MINUTES Commissioner Gross moved approval of the Commission meeting minutes of January 26, 2023. The motion was seconded and carried unanimously.

ADJOURNMENT Chairman Chapman adjourned the meeting at 8:33 p.m.

Respectfully submitted: Approved by:
Robert W. Lazaro, Jr. John T. Chapman
Executive Director Chairman