Thursday, May 26, 2022 - 7:30 p.m.

The next Northern Virginia Regional Commission meeting scheduled for Thursday, May 26, 2022, at 7:30 pm will be held in person and electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3). NVRC offices are located at 3040 Williams Drive, Suite 200, Fairfax, Virginia. NVRC meetings are streamed live on its Facebook page: https://www.facebook.com/NoVARegion

This NVRC meeting does not have a public hearing component, so public comments will not be taken.

AGENDA

1. CALL TO ORDER - Cydny A. Neville, Chairwoman

2. ROLL CALL

3. PRESENTATIONS

   Recognizing Our Partners in Assisting the Ukrainian Refugees

   We will be recognizing Catherine Faust and Kristina Shimazaki of the Church of Jesus Christ of Latter-Day Saints (Oakton Stake) and Bill Paxton and Kevin Callahan of The Paxton Companies for their collective efforts in assisting the region in this effort. Without their assistance this project could not be a reality.

   Feeding Northern Virginia

   As the anchor of hunger relief infrastructure that serves Arlington, Fairfax, and Prince William Counties, in addition to Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park cities, the pandemic presented an unprecedented level of need and approach to emergency response. At the height of the pandemic, demand for CAFB’s services increased by nearly 200% and it is estimated food insecurity rates will remain nearly 30 percent greater in Northern Virginia relative to pre-pandemic. This presentation, led by the food bank’s CEO, Radha Muthiah, will provide an overview of the food bank’s COVID response and its plan to move from recovery to rebuild for the Commonwealth.

4. ADOPTION OF ACTION ITEMS

   Resolution P22-33 – Amendment of Small Purchases Policy

   The Virginia Public Procurement Act allows public bodies to establish small purchase procedures –if adopted in writing –waiving the requirements for competitive bids or competitive negotiation for single or term contracts if the aggregate or the sum of all phases is not expected to exceed: $80,000 for professional services, or $200,000 for goods and services other than professional services or non-transportation-related construction. The Commission’s current policy was adopted in 2010 and includes lower caps for small purchases. The amendment does not change the Commission requirement that all contracts in excess of $10,000 require Commission approval.

   Recommended Action: Adoption
5. COMMUNITY/MILITARY PARTNERSHIP COMMITTEE REPORT

6. EXECUTIVE DIRECTORS REPORT
   - Activity Report
   - Financial Report

7. CHAIRWOMAN’S REPORT

8. NOMINATING COMMITTEE REPORT

9. ADOPTION OF MINUTES FROM APRIL 2022

10. ADJOURNMENT
RESOLUTION

Resolution No. P22-33

PATRON: Robert W. Lazaro, Jr.
Executive Director

DATE: May 26, 2022

AMENDMENT OF SMALL PURCHASES POLICY

WHEREAS, the Commission’s adopted procurement policy is to comply with the applicable provisions of the Virginia Public Procurement Act, which pertains to governmental procurement from nongovernmental sources; and

WHEREAS, the Act allows public bodies to establish small purchase procedures – if adopted in writing – waiving the requirements for competitive bids or competitive negotiation for single or term contracts if the aggregate or the sum of all phases is not expected to exceed: $80,000 for professional services, or $200,000 for goods and services other than professional services or non-transportation-related construction; and

WHEREAS, the Commission’s current policy was adopted in 2010 and includes lower caps for small purchases; and

WHEREAS, small purchase procedures encourage competition, but relieve the public body from the time consuming and costly solicitations that are required for larger procurements;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission amends its written small purchase policy to be consistent with the Virginia Public Procurement Act, while retaining other provisions of policy that are unique to the Commission’s procurement rules.
Proposed revised text concerning NVRC Small Purchases Policy (5.26.2022)

PROCUREMENT

All procurement actions shall comply with the applicable provision of the Virginia Public Procurement Act. Administrative procedures implementing procurement policy shall be established by the Executive Director, with the Operations Committee’s approval of the Executive Committee or the Commission. Where the Virginia Public Procurement Act permits public bodies to establish, in writing, purchase procedures that do not require competitive sealed bidding or competitive negotiation, the written procedures for such purchases, approved by the Operations Committee, in this section may be followed when the Executive Director determines that it is in the Commission’s interest to do so.

Within the budget authorities set forth in Section 17.C. above, the Executive Director is authorized to approve procurements when the cost is not expected to exceed $10,000; the Operations Committee, Executive Committee or the Commission must approve procurements when the cost is expected to be greater than $10,000 but less than or equal to $30,000; the Commission must approve procurements when the cost is expected to be greater than $30,000.

If any modification, extension or other condition related to an original agreement to procure goods or services results in an additional cost, the aggregate sum – including the cost of the original purchase together with the additional cost(s) associated with the modification, extension or other condition – shall determine the level of approval required to authorize the additional expenditure.

Any procurement of single or term contracts for goods or services other than professional services not expected to exceed $50,000, or for professional services not expected to exceed $80,000, may be made in accordance with small purchase procedures not requiring competitive sealed bids or competitive negotiation. However, such small purchases shall provide for competition or prequalification whenever practicable. All such purchases require advance authorization from the Executive Director, who may require informal solicitation of written or verbal quotes when he/she determines it is in the best interests of the Commission. Purchases that are expected to exceed $10,000 must be approved also by the Executive Committee or the Commission as specified elsewhere in this section. Procurement requirements may not be artificially divided so as to constitute a small purchase. Notwithstanding the other provisions of this paragraph, small purchases involving use of funds from grants or contracts shall comply with the procurement requirements of the funding agency.
Executive Director’s Report

May 2022
Aid to Ukrainian Refugees

The donations for the refugees from Ukraine have all been delivered to North Carolina for shipping to Poland and Ukraine. In total more than 104,000 pounds of donations were shipped.
NVRC was pleased to host a delegation from Barcelona and Boston as part of the IURC program supported by the European Union. Grateful to our local government partners in Arlington, Alexandria, Fairfax County and the Metropolitan Washington Airports Authority who assisted in the programming for their two day stay.
The Career Fair was kicked off by Supervisor Dan Storck from Mount Vernon District; Dr. John Moeller, Fort Belvoir; and Mike Batt, of the Fairfax County Economic Development Corporation. Supervisor Rodney Lusk from Lee District and Colonel Josh SeGraves, Garrison Commander of Fort Belvoir were in attendance. Chris Landgraf, NVRC’s MIRR Program Manager presented the Great American Defense Community flag.

Over 30 companies in the region were available to talk about helping transitioning military and spouses find employment opportunities in the region with 300 participants.
Learning from our Partners in Stuttgart and Hamburg

Chairwoman Neville led a delegation to Stuttgart Region and Hamburg to meet with local, regional and state elected leaders and staff on a wide variety of sustainability, resiliency, climate change and affordable housing issues among others.

Both regions in Germany will be sending delegations to the United States. This program was to take place in 2020, but was cancelled twice due to COVID. A fuller report will be provided in the future.
### SUMMARY OF REVENUE AND EXPENSES
April 30, 2022

<table>
<thead>
<tr>
<th>REVENUE EARNED</th>
<th>CURRENT MONTH</th>
<th>FISCAL YEAR Total 10 months</th>
<th>Adopted FISCAL YEAR 2022 FINANCIAL PLAN</th>
<th>Actual is: lower/(higher) than plan</th>
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<tbody>
<tr>
<td>Local (50¢) and State Contributions</td>
<td>$118,850</td>
<td>$1,188,500</td>
<td>$1,426,215</td>
<td>$237,715</td>
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<td>Local (10¢) Designated Contribution:</td>
<td>13,129</td>
<td>147,883</td>
<td>252,054</td>
<td>104,171</td>
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<td>Local Agreements</td>
<td>69,840</td>
<td>498,865</td>
<td>634,469</td>
<td>135,604</td>
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<tr>
<td>State Grants and Contracts</td>
<td>27,046</td>
<td>210,164</td>
<td>249,994</td>
<td>39,830</td>
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<td>Direct Federal Grants and Contracts</td>
<td>93,662</td>
<td>813,710</td>
<td>63,720</td>
<td>(749,990)</td>
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<td>Indirect Federal Grants and Contracts</td>
<td>55,595</td>
<td>3,052,796</td>
<td>4,624,692</td>
<td>1,571,896</td>
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<td>Shared Facilities Revenue</td>
<td>16,071</td>
<td>159,703</td>
<td>193,176</td>
<td>33,473</td>
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<tr>
<td>Other</td>
<td>14,178</td>
<td>221,981</td>
<td>495,370</td>
<td>273,389</td>
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<tr>
<td>Interest</td>
<td>594</td>
<td>2,013</td>
<td>3,000</td>
<td>987</td>
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<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$408,964</strong></td>
<td><strong>$6,295,615</strong></td>
<td><strong>$7,942,690</strong></td>
<td><strong>$1,647,075</strong></td>
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<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>lower/(higher) than plan</th>
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<tr>
<td>Personnel</td>
<td>$166,766</td>
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<tr>
<td>Consultants / Contracts</td>
<td>150,516</td>
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<td>Housekeepning Expenses</td>
<td>50,418</td>
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<td>Operating Expenses</td>
<td>4,997</td>
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<td>Duplicating Expenses</td>
<td>1,100</td>
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<td>Travel and Conference Expenses</td>
<td>3,244</td>
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<tr>
<td>Recruit and Development Expenses</td>
<td>-</td>
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<tr>
<td>Other</td>
<td>270</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$377,311</strong></td>
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<table>
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<th>INCOME OVER (UNDER) EXPENSES</th>
<th>lower/(higher) than plan</th>
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<td>$31,653</td>
<td>$296,385</td>
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NORTHERN VIRGINIA REGIONAL COMMISSION
Minutes of the Commission Meeting Held Thursday, April 28, 2022

COMMISSIONERS
(The names of those members present are highlighted.)

Hon. Walter L. Alcorn County of Fairfax
Hon. Victor S. Angry County of Prince William
Hon. Andrea O. Bailey County of Prince William
Hon. Kenny A. Boddye County of Prince William
Hon. Juli E. Briskman Town of Leesburg
Hon. Kelly Burk City of Alexandria
Hon. John T. Chapman Town of Vienna
Hon. Linda J. Colbert County of Arlington
Hon. Matt de Ferranti County of Arlington
Hon. Libby Garvey1 County of Arlington
Hon. Alyia Gaskins2 City of Alexandria
Hon. Penelope A. Gross County of Fairfax
Hon. Pat Herrity County of Fairfax
Hon. Rodney L. Lusk County of Fairfax
Hon. David Meyer, NVRC Vice Chairman City of Fairfax
Hon. Cydny A. Neville, NVRC Chairwoman Town of Dumfries
Hon. Sheila A. Olem Town of Herndon
Hon. Dalia A. Palchik County of Fairfax
Hon. Jeanette Rishell City of Manassas Park
Hon. Koran T. Saines County of Loudoun
Hon. Kathy L. Smith, NVRC Treasurer County of Fairfax
Hon. David Tarter City of Falls Church
Hon. James R. Walkinshaw County of Fairfax
Hon. Mark Wolfe City of Manassas

STAFF PRESENT
Robert Lazaro Executive Director
Linda M. Tenney Deputy Director
Gina Kesselmann-Smith3 Management Analyst
Normand Goulet Environmental Services Director
Christopher Landgraf Military Installation Resiliency Project Manager
Michelle Simmons4 Human Services Director
Peggy Tadej5 Director of Community and Military Partnerships

OTHERS PRESENT
Sid Banerjee
Victor Hoskins
Ann Hyslop

GoVirginia Northern Virginia Council
Fairfax County Economic Development
SkillSource Group

1 Joined virtually – with Chairwoman’s permission
2 Joined virtually – with Chairwoman’s permission
3 Joined virtually
4 Joined virtually
5 Joined virtually
CALL TO ORDER
Chairwoman Neville called the meeting to order at 7:32 p.m.

ROLL CALL
The roll was called and all members present or absent were noted for the record.

PRESENTATION

Go Virginia – Northern Virginia Council

Sid Banerjee, Chairman of the Go Virginia Northern Virginia Council provided an update to the Commission on the activities of the Council around important subject matters as workforce and talent acquisition.

Northern Virginia Economic Development Alliance Update

Victor Hoskins, President and CEO of Fairfax County Economic Development, is serving this year as the Executive Director of the Northern Virginia Economic Development Alliance. Mr. Hoskins provided an update on the activities of the organization over the past year to increase economic development in the region.

ACTION ITEMS

Commissioner Gross moved approval of the Resolution No. P22-31—Authorization to Sign a Contract with the Virginia Department of Environmental Quality to Procure Expert Training Services in the Use of Winter Salt Best Management Practices to Private Sector Winter Operations Staff. The motion was seconded and carried unanimously.

Background:

Resolution authorizing NVRC to accept a contract with the Virginia Department of Environmental Quality to provide expert training in the best management practices of the use of salt during the winter months.

Commissioner Gross moved approval of the Resolution No. P22-32—Authorization to Submit A Congressional Direct Spending Request to the U.S. Senate Committee on Appropriations Subcommittee on Commerce, Justice, Science, And Related Agencies. The motion was seconded and carried unanimously.

Background:

Resolution authorizes NVRC to accept a Direct Spending Request to supplementing Community Flood Preparedness Fund grant funds would allow for the implementation of study results and the creation of a public-facing platform with real-time gauge data.

EXECUTIVE DIRECTOR’S REPORT
Mr. Lazaro presented his report to the Commission, which included the financial report for March 2022 and the following:

- Working Together to Bring an HBCU to the Region
NVRC Chairwoman Cydny A. Neville and several Commissioners travelled to Virginia State University (VSU) to meet with leaders from VSU and Norfolk State University about locating an HBCU in Northern Virginia.

• Helping the Refugees in Ukraine
  o We had an overwhelming positive response to the request for assistance for the refugees in Ukraine.

• Donations by the Numbers
  ▪ 55,000 pounds of materials were sorted and packed at the Oakton Stake of the Church of Jesus Christ of Latter-day Saints. This was the largest amount of materials ever processed at the church.
  ▪ More than 400 volunteers helped sort and pack the boxes.
  ▪ 1800 boxes of donations were filled at the Church.
  ▪ The boxes if stacked on top of each other would be the equivalent of 6 ½ Washington Monuments stacked on top of each other.
  ▪ There will be at least 6 tractor trailers being sent to Wilmington, NC to begin the journey of the items being sent to help refugees in Poland and Ukraine.

• Supporting Our Veterans and Military Spouses
  o NVRC is pleased to partner with our local government colleagues, Fort Belvoir and others to promote this event which will be held at the spectacular National Museum of the United States Army on May 11 and a virtual career fair on May 12.

• Sharing Our Work
  o NVRC’s Executive Director was pleased to present on the success of our solar program at a conference sponsored by the International Urban and Regional Cooperation program (IURC) which is a European Union funded program across the globe. Three regions expressed an interest in replicating our program.
  o Sustainability practitioners from around the world attended the conference which was held in Kansas City, MO.

• Spaces for Remembrance
o NVRC Chairwoman Neville and Commissioner Chapman participated in a community-wide event in helping to inform the Alexandria community's effort on how best to display the tablets that will be arriving to the City from the National Memorial for Peace and Justice in Montgomery, AL.

o Dale Medearis of NVRC was able to arrange for participants from Germany to attend the event. They have been leaders in their country on the memorialization of the victims of the Holocaust.

- **Solarize NoVA Kicked Off April 1**

  o NVRC's highly successful program with our local government partners and the Local Energy Alliance Program (LEAP) kicked off on April 1.

  o Sign-ups are being taken on their web site Solarizenova.org.

  o The campaign ends June 30.

- **The Impact of our Solar & Energy Efficiency Work**

  o Solar

    ▪ 536 Contracts

    ▪ $12.1 Million in Private Sector Investment

    ▪ 4,558 kW of solar

    ▪ 6,168,114 kW generated

  o Energy Efficiency

    ▪ 10,100+ Families Assisted

    ▪ 6,954,969 kWh Saved

  o Combined Results

    ▪ 10,251 Tons of CO2 Avoided

    ▪ Equivalent to 2.5 wind

- **Energy Efficiency Projects by Locality**

CHAIRWOMAN’S REPORT  Chairwoman Neville commanded the Executive Director and the NVRC staff on the great work and effort regarding organizing the Ukrainian blanket, coat, glove, and sock drive.

Chairwoman Neville also mentioned the Alexandria Remembrance event in which Chairwoman Neville and Commissioner Chapman participated. It was a community-wide event in helping to inform the
Alexandria community’s effort on how best to display the tablets that will be arriving to the City from the National Memorial for Peace and Justice in Montgomery, AL. Dale Medearis of NVRC was able to arrange for participants from Germany to attend the event. They have been leaders in their country on the memorialization of the victims of the Holocaust.

Commissioner Gaskins added that as part of the community remembrance project, a number of citizens, as well as the office of the historic Alexandria, libraries, and other partners, have been working to find ways to commemorate and honor the life and legacy of two individuals who were lynched in the city of Alexandria. A ceremony took place during which a eulogy was read and apologies from the Commonwealth’s attorney, from the city of Alexandria, the Sheriff’s department, and the Alexandria police were offered as nothing was done to stop these lynchings at the time.

Moreover, chairwoman Neville provided an update on building a presence for HBCUs and the actions of the NSU/VSU Special Committee.

- NVRC Chairwoman Cydny A. Neville and several Commissioners travelled to Virginia State University (VSU) to meet with leaders from VSU and Norfolk State University about locating an HBCU in Northern Virginia.
- Both universities expressed tremendous interest in creating a joint campus in our region.
- At the end of May, both universities will be meeting with the Northern Virginia Economic Development Alliance to explore who they can work with to make this project happen.
- Updates to follow in June!

COMMUNITY & MILITARY PARTNERSHIP COMMITTEE REPORT

Commissioner Gross invited everyone to attend the next Community and Military Partnership meeting on May 19, 2022, 10am-12pm. The meeting will take place in person and virtual. The agenda includes the following:

- 10:00 - 10:10 AM Welcome and Introductions
  - Co-Chairs Penny Gross, Fairfax County Board of Supervisors and Victor Angry, Prince William County Board of Supervisors
- 10:10 – 10:20 AM Military Installation Resiliency Review Project Update
  - Christopher Landgraf, NVRC
- 10:20 – 10:30 Great American Defense Communities Award and Recognition Upcoming Recognition Events
  - Videotaping opportunities by ADC on July 26 & 27
  - Recognition events at installations and in the community
- 10:30 – 11:30 AM PANEL: CROSSING THE FENCELINE TO RETAIN A DEI WORKFORCE
  - Dr. Ingrid Herrera-Yee, Racial Equity & Inclusion Committee Co-Chair, Blue Star Families
  - CSM (Ret.) Victor Angry, U.S. Army, Neabsco District Supervisor, Prince William County, Virginia
  - Carl Reid (Ret. Army Colonel), Booz Allen Hamilton
• Marcela Compagnet-Orellana, Human Resource Director, EveryMind

- 11:30 – 11:45 AM DOD UPDATES
  o Bishop Garrison, Senior Advisor to the U.S. Secretary of Defense on Human Capital & DEI, Section 1051 of NDAA
  o Cyrus Salazar, Director, Department of Defense Office of DEI, 75th Anniversary of Executive Order 9981

- 11:45 – 11:55 AM DEFENSE COMMUNITY UPDATES
  o EveryMind Listening Sessions
  o Mount Vernon Historical Surveys

- 11:55 – 12:00 PM Action Items and Proposed Schedule
  o Co-Chairs

MIRR Workshops and Technical Review Committee Meetings are taking place:

- Workshop 1 held 23-24 March identified and ranked Climate Threats and Hazards:
  o High Priority Hazards
    ▪ High Temperatures
    ▪ Energy Demand
    ▪ Coastal/Tidal Flooding
    ▪ Pluvial Flooding
    ▪ Fluvial/Inland Flooding
  o Medium Priority Hazards
    ▪ Wind
    ▪ Winter Weather
  o Low Priority Hazards
    ▪ Drought
    ▪ Wildfire

- Technical Review Committee meetings are scheduled for 3-5 May. Topics for discussion are:
  o Climate scenario and hazard recap
  o Review vulnerability assessment methodology and criteria
  o Preview climate mapping
- Workshop 2 scheduled for 7-9 June 2022

There are opportunities to capture Military-Community activities in Northern Virginia in response to Great American Defense Community Designation:

- In March of 2022, the Association of Defense Communities (ADC) named Northern Virginia to the 2022 Class of Great American Defense Communities
- The Great American Defense Communities program was launched by ADC in 2016 to recognize and celebrate the communities and regions that support military installations for their exceptional commitment to improving the lives of service members, veterans and their families
- This year, the Great American Defense Communities Program has a special focus on how communities are innovating and pioneering new ways to serve service members and their families – for NOVA, our efforts around diversity, equity, and inclusion stood out
- Looking for opportunities to capture video for an ADC video production on our diversity, equity, and inclusion activities. Events for video capture so far include:
  - 19 May – DEI panel at Community, Military, and Federal Facility Partnership meeting
  - 1 June – Twilight Tattoo Reception
  - 19 June – Juneteenth events in local community jurisdictions
  - 26-27 July – ADC schedule interviews with local military & community leaders
  - 28 Aug – Legacy Day events including at the Jermantown Cemetery in the City of Fairfax

ADOPTION OF MINUTES
Commissioner Gross moved approval of the Commission meeting minutes of March 24, 2022. The motion was seconded and carried unanimously.

ADJOURNMENT
Chairwoman Neville adjourned the meeting at 8:51 p.m.

Respectfully submitted:

Robert W. Lazaro, Jr.
Executive Director

Approved by:

Cydny A. Neville
Chairwoman