

**HIV Consortium Executive Committee Meeting  
June 20, 2011  
Summary Minutes**

Debbie Bowers, Chair, called the meeting to order at the Northern Virginia Regional Commission (NVRC) offices.

**ANNOUNCEMENTS**

David Hoover invited everyone to the one-day Quality Management Summit to be held Monday, June 6 starting at 8:30 a.m. Howard University. Inova is participating along with the National Quality Center and the AIDS Education and Training Center (AETC) at Howard University.

**PART B PLANNING PREVIEW**

•Michelle Simmons of NVRC reminded the committee that last year when some support services were moved to HOWPA funding, the Consortia agreed that planning in 2011 would cover Part A, Part B, & HOWPA at the same time in order to devise the best unified plan. The many unanticipated changes that the Planning Council is making to Part A planning require some adjustment to these plans. Michelle then reviewed a spreadsheet showing the Part B proportion of funds spent by service funded by last year, and an estimate what a 10% reduction would look like as requested by the Virginia Dept. of Health. This data will help to inform the unified planning process in July and August as no Part B allocation has been received. No clients are funded only by Part B, so the Annual Reimbursement per client figures do not reflect the total cost per client for those services.

In response to a question about whether PCIP or the federally-mandated Pre-Existing Insurance Plan can be reimbursed under the Ryan White Health Insurance program, she confirmed that this was an eligible expense. However, program administrators must carefully check the PEIT network for the location of providers of the specific type of care the applicant requires. Payment should only be provided if a provider who can serve the applicant is located within a reasonable distance. Consult [www.healthcare.gov](http://www.healthcare.gov) and select Virginia.

The group discussed asking the NW Consortium to provide information on their Part B funding for FAHASS and ARE. This would help unravel the RSR report, the basis of Part A planning, which does not distinguish between sources of funding in data on clients served.

**HOPWA PLANNING**

HOPWA grant years are from October 1 – September 30, so HOPWA planning must be completed before Ryan White planning. Michelle distributed two spreadsheets, one showing spending trends and one with four possible spending scenarios for dealing with a \$60,000 reduction (a fairly minor reduction given the large increase received this year). Possible Short-Term Rental, Mortgage & Utility Assistance (STRMU) reductions were discussed, although many people described a general lack of knowledge of HOPWA among PLWH. This is especially true in the outside “rim” of the service area: Fredericksburg, and the counties of Clarke and Warren.

The committee approved a motion from David Hoover and seconded by Bob Adkins that modified Scenario #3. The modification reduces the following categories: STRMU -\$30,000; Support -\$20,200; Housing Information -\$8,000; and Regional Administration -\$1,800; and increases TBRA by \$1,800.

The idea of putting requirements for HOPWA outreach into other HIV services contracts was raised and will be explored further.

Michelle Simmons then reminded the Committee that HUD requires NVRC to advertise its planned allocation scenario and to invite further comment. The scenario adopted today will be placed in a local paper and published on the NVRC website. The August or September Consortium meeting will finalize the plan for the coming year.

**COMMITTEE UPDATES**

***Nominating Committee***

David Hoover reported that no candidates had come forward for Consortium Vice Chair. Nechelle Terrell and Martha Cameron are considering applying for membership on the Planning Council.

Minutes     Approved as Written     With Corrections

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Tylee Smith

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Date