

NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Commission Meeting Held Thursday, June 23, 2016

COMMISSIONERS

(The names of those members present are highlighted.)

Hon. Willie F. Bailey

Hon. Tony R. Buffington

Hon. Sharon Bulova

Hon. David S. Butler

Hon. Peter Candland

Hon. John C. Cook

Hon. Laurie A. Dirocco

Hon. Gerald M. Foreman II

Hon. Kwasi Fraser

Hon. Libby Garvey

Hon. Penelope A. Gross, NVRC Chairman

Hon. Pat Herrity

Hon. Catherine Hudgins

Hon. Frank Jones

Hon. Jeffrey C. McKay

Hon. Lisa C. Merkel – alternate Vice Mayor Jennifer Baker

Hon. Martin E. Nohe

Hon. Harry J. Parrish II

Hon. Redella S. Pepper, NVRC Treasurer

Hon. Frank J. Principi

Hon. Phyllis J. Randall

Hon. R. Scott Silverthorne

Hon. Kathy L. Smith

Hon. David Tarter

Hon. John Vihstadt

City of Alexandria

County of Loudoun

County of Fairfax

Town of Leesburg

County of Prince William

County of Fairfax

Town of Vienna

Town of Dumfries

Town of Purcellville

County of Arlington

County of Fairfax

County of Fairfax

County of Fairfax

City of Manassas Park

County of Fairfax

Town of Herndon

County of Prince William

City of Manassas

City of Alexandria

County of Prince William

County of Loudoun

City of Fairfax

County of Fairfax

City of Falls Church

County of Arlington

STAFF PRESENT

Linda M. Tenney

Gina Kesselmann-Smith

Normand Goulet

Jeongmin Kim

Robert Lazaro

Corey Miles

Michelle Simmons

Peggy Tadej

Deputy Director

Executive Assistant

Senior Environmental Planner, IT Manager

NVRC international intern

Director, Regional Energy Planning

Sr. Environmental Program Manager

Director, Human Services

No. Va. Regional BRAC Coordinator

OTHERS PRESENT

Claudia Arko

Kevin McNulty

Sue Rowland

Legislative Services, Fairfax County

Northern Virginia Chamber of Commerce

NVRC – Legislative Liaison

- CALL TO ORDER** Chairman Gross called the meeting to order at 7:35 p.m.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was recited by all present.
- ROLL CALL** The roll was called and all members present or absent were noted for the record.
- APPRECIATION** Chairman Gross introduced the monthly Chairman's "Thank you Award" and honored one staff member at NVRC for this month: Corey Miles.
- EXECUTIVE SESSION** Upon a motion made in accordance with Virginia Code No. 2.1, Section 344 and duly seconded, the Commission decided unanimously to enter into executive session for the purpose of discussing personnel matters.
- Commissioner Bulova made a motion to reconvene in public session and certify that only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed session by the Commission. This motion was seconded by Commissioner Pepper and carried unanimously.
- Chairman Gross moved that the Commission appoint Robert Lazaro (NVRC staff) as the Acting Executive Director, due to the current Executive Director's extended medical leave status. This motion was seconded by Commissioner McKay and was approved unanimously. Mr. Lazaro accepted this appointment.
- MINUTES** Commissioner Silverthorne moved approval of the Commission meeting minutes of May 26, 2016. The motion was seconded by Commissioner Garvey and carried with Commissioner DiRocco and Commissioner Tarter abstaining, as they had not attended the last Commission meeting.
- CONSENT AGENDA / ACTION ITEM** Ms. Tenney referred to the Annual Budget and Programs Executive Summary and pointed out the budget's key points. After Commissioners discussed certain changes Commissioner Pepper moved approval of the Resolution No. P16-25: Adoption of the Annual Budget and Programs for FY 2017. The motion was seconded by Commissioner Bulova and carried unanimously.
- EXECUTIVE DIRECTOR'S REPORT** Printed copies of the report were distributed and Ms. Tenney went through the slides:
- Community and Military Partnership
 - Solarize NoVA
 - Sustainable Food Management
 - Bike/Pedestrian Safety
 - Four Mile Run Watershed
 - Falls Church Visioning Workshop
- CHAIRMAN'S REPORT** Chairman Gross asked Commissioners to take a look at the distributed proposed Bylaws amendments for action at the next Commission meeting in July.
- The proposed Bylaws amendments are as follows:
- To combine the scope, membership and responsibilities of the Operations and Executive Committees, in order to reduce redundancy
 - To delete the role of the Treasurer as Chairman of the Operations Committee
 - To incorporate the remote meeting policy adopted by the Commission on February 26, 2016

Chairman Gross also distributed the Management Performance Assessment Report to Commissioners, which will be discussed at the next Commission meeting in July.

WORKFORCE
COMMITTEE REPORT

Chairman Gross referred to the Workforce Narrative and Directive material prepared by Mr. Lazaro and included in the meeting package and asked the Commission to approve the following three items in that report, in order to move forward and not lose momentum:

1. Staff generate a matrix of the recommendations and proposals from all the documents; such matrix should include the identification of potential public/private partners; such effort should include whether this recommendation would require outside funding or could be accomplished in-house using existing resources;
2. Staff should provide a level of priority on the projects based upon the review of all the documents;
3. This matrix shall be provided to the Commission for consideration at its September 2016 meeting

Commissioner Garvey made a motion to direct staff to move these three items forward. The motion was seconded by Commissioner Pepper and carried unanimously.

COMMUNITY&MILITARY
PARTNERSHIP
COMMITTEE REPORT

Commissioner McKay announced that the next Community & Military Partnership Meeting will take place July 14th and will be chaired by Chairman Gross, since Commissioner McKay won't be available that day.

NVTA REPORT

Commissioner Nohe reported that NVTA is meeting July 1 for the final recommendation of projects to be funded in FY17. This recommendation will then be voted on at the Authority meeting July 14. From then on the focus will be on the TransAction plan update.

ELECTION OF
OFFICERS

In the last Commission Meeting the Nominating Committee Chairman proposed the following slate of officers for July 2016 – June 2017:

Hon. R. Scott Silverthorne	(City of Fairfax)	Chairman
Hon. Laurie A. DiRocco	(Town of Vienna)	Vice Chairman
Hon. John C. Cook	(Fairfax County)	Treasurer

Commissioner Nohe moved acceptance of the slate of officers. The motion was seconded by Commissioner McKay and carried unanimously.

ADJOURNMENT

Chairman Gross adjourned the meeting at 9:10 p.m.

Respectfully submitted:

Robert W. Lazaro, Jr.
Acting Executive Director

Approved by:

R. Scott Silverthorne
Chairman