



Northern Virginia Regional Commission

RESOLUTION

Resolution No. 17-20

PATRON: Robert W. Lazaro, Jr.
Executive Director

DATE: June 22, 2017

ENGAGEMENT OF PUBLIC AUDITOR

WHEREAS, *NVRC Bylaws* provide that an independent audit and annual report shall be made as soon as possible after the end of each fiscal year; and

WHEREAS, it is the Commission's policy to engage the auditor by a one-year agreement with the option to extend the agreement annually for up to four additional years, provided there is a determination that 1) it is in the Commission's interest to exercise an optional extension; 2) the auditor continues to meet criteria established for qualifications and independence; and 3) a reasonable price is negotiated for the services to be performed; and

WHEREAS, the Commission's policy required solicitation of proposals for the audit of the FY 2017 financial statements; and

WHEREAS, in May 2017 a request for proposals for auditing services was issued, with the results that six firms submitted proposals; and

WHEREAS, in accordance with competitive negotiation procedures prescribed by the Virginia Public Procurement Act, the Deputy Executive Director completed informal discussions with the candidates and negotiated a fair and reasonable price with the candidate deemed most meritorious; and

WHEREAS, the Executive Director and Deputy Executive Director recommend that Robinson, Farmer, Cox Associates be engaged for one year at a price not to exceed \$17,375, and with options for up to four additional one-year engagements, subject to negotiation of terms satisfactory to the Commission for each additional year;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission approves engagement of Robinson, Farmer, Cox Associates to audit the Commission's financial statements for the year ending June 30, 2017, for a price not to exceed \$17,375, with options for up to four additional one-year engagements, subject to the firm's eligibility for extension, including negotiation of satisfactory terms for each additional year.

CERTIFICATION

The undersigned certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Northern Virginia Regional Commission on June 22, 2017.


ROBERT W. LAZARO, JR., CERTIFYING OFFICER

