

NORTHERN VIRGINIA WASTE MANAGEMENT BOARD
Summary Minutes
December 4, 2009
10:00 am

Members Present:

Kathy Allan, City of Falls Church
Hershel Kirk, Town of Herndon
Jane Tatum, Loudoun County
John Snarr, MWCOG
Stacy Herring, City of Alexandria
Charlie Forbes, Fairfax County
Erik Grabowski, Arlington County
Jeff Smithberger, Fairfax County; NVWMB
Chairman

Staff Present:

Samantha Ference, NVRC
Debbie Spiliotopoulos, NVRC

Invited Guests:

Kathryn Perszyk, VADEQ

CALL TO ORDER	Chairman Jeff Smithberger called the meeting to order at 10:00 a.m.
INTRODUCTIONS	Meeting participants introduced themselves.
APPROVAL OF MINUTES	There was a movement to approve the minutes from the September 2009 meeting, the movement was seconded and all were in favor.
LEGISLATIVE UPDATE	<p>Ms. Spiliotopoulos (NVRC) provided the Legislative Update on behalf of Sue Rowland, who was unable to attend. The group concurred there was no new legislation that they were aware of.</p> <p>Ms. Spiliotopoulos initiated a dialogue about "Harvey's Bill" regarding litter enforcement. The group discussed the current limitations of litter control, and the issues associated with having solid waste employees responsible for enforcement.</p> <p>Ms. Perszyk of DEQ said that the state is waiting to hear the governor's priorities. Ms. Spiliotopoulos will schedule a conference call in mid-January with NVRC Legislative Liaison, Sue Rowland.</p>
2010-2012 WORK PLAN: OPTIONS FOR REGIONAL PARTNERSHIPS AND COLLABORATION	Mr. Smithberger opened a discussion on the 2-year work plan. He proposed goals of strengthened inter-agency coordination, and improved publicity and scheduling of recycling events. The board concurred that it would be advantageous to synchronize event schedules and work on a unified message, possibly for radio. The board also agreed it would be useful to have a common online location for contract PDFs so that other jurisdictions can see which they are able to ride. Another benefit would be that the contract language could be compared, which may increase security with contractors and down stream vendors. In conclusion Ms. Spiliotopoulos will organize a conference call on December 10 th , 2009 to coordinate schedules and she will set up a website to house contract documents.
NEW STRATEGIC PLAN	The 2008-2010 Strategic Plan was evaluated by the board, and a need for more visionary, future-focused planning was determined. The board discussed the need for solid waste management to be incorporated into design, land use, and transportation planning. The board concluded that it would be beneficial to create a message regarding more comprehensive planning that included solid waste management, and it would be directed first towards planning directors. The board plans to convene in January to shape the strategic plan and message.
APPRECIATION OF 2008 BOARD CHAIR	Mr. Smithberger recognized Mr. Grabowski for his service as the Waste Board Chair in 2008.

- 2009 DRAFT SOLID WASTE REPORT** Ms. Spiliotopolous opened up a dialogue on the Draft Solid Waste Report. There was some confusion noted regarding what is included on Table 5. Ms. Spiliotopoulos provided clarification and suggested minor edits for clarity. Mr. Smithberger prompted the group to evaluate how often the report is used, and what are the most useful parts of the report. He suggested a biannual update, and yearly executive summary would meet the needs of the board. The board concurred that the information was invaluable but that it is not necessary to update it every year, unless significant changes have been made. Mr. Grabowski noted that capacity information is the most pertinent need from the document. Ms. Spiliotopoulos suggested that the board make recommendations as to what would be included in the biannual report, and the executive summary as two different documents.
- Mr. Grabowski moved to approve the report. Ms. Tatum seconded the movement, and all in attendance were in favor. Ms. Spiliotopoulos requested minor edits to be communicated by Monday December 7th.
- DECISION SUPPORT TOOL/KNOW TOXICS** The Decision Support tool is an updated EPA tool that analyzes data inputs and helps determine the next logical steps in solid waste management and recycling programs. Northern Virginia jurisdictions are being considered as pilot studies for the tool.
- The Know Toxics website analysis was discussed. Confusion was expressed over the numbers and definitions of visits and page views. The general response was dissatisfaction with the visitor totals, which prompted discussion on the optimization of the website, and potential contacts and case studies of relevance.
- LOCAL UPDATES** During this segment of the meeting, no minutes are kept of information exchanged among the board members.
- ADJOURNMENT** The meeting adjourned at 12:21 p.m. The next meeting will occur on Friday, March 5, 2010.