

NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Executive Committee Meeting Held August 5, 2011

EXECUTIVE COMMITTEE MEMBERS

(members present highlighted)

Hon. Martin E. Nohe, NVRC Chairman
Hon. Robert W. Lazaro, Jr., NVRC Vice Chairman
Hon. Redella S. Pepper, NVRC Treasurer
Hon. Penelope Gross, *Legislative Committee Chairman*
Hon. Paul Smedberg, *Communications Committee Chairman*
Hon. Harry J. Parrish, II, *NVRC Immediate Past Chairman*

County of Prince William
Town of Purcellville
City of Alexandria
County of Fairfax
City of Alexandria
City of Manassas

STAFF PRESENT

G. Mark Gibb
Linda M. Tenney
Linda Summerall
David Schwengel
Michelle Simmons
Aimee Vosper
Stephen Walz

Executive Director
Deputy Director
Executive Secretary
Director, Regional Emergency Preparedness Planning
Director, Human Services
Director, Environmental & Planning Services
Director, Regional Energy Planning

OTHERS PRESENT

Bruce Bennett

Hunter Mill Defense League

CALL TO ORDER Chairman Nohe called the meeting to order at 12:20 p.m.

CONSENT AGENDA Commissioner Lazaro moved approval of the Consent Agenda, consisting of the items below. The motion was seconded and unanimously carried.

- A. Resolution No. P12-01: *Authorization to Apply for Funding for the DOE Rooftop Solar Challenge to Induce Market Transformation*
- B. Resolution No. P12-02: *Letter of Agreement for Social Marketing Services*
- C. Resolution No. P12-03: *Authorization to Submit A Living Shorelines Project Proposal to the Chesapeake Bay Trust*

**RESOLUTION
NO. P12-04**

Authorization to Use Funds from the Virginia Early Childhood Foundation to Conduct a Northern Virginia Stakeholder Engagement & Development Campaign

Commissioner Lazaro moved adoption of Resolution No. P12-04. The motion was seconded and unanimously carried.

**RESOLUTION
NO. P12-05**

Authorization to Contract for Management of Energy Efficiency Services in Northern Virginia

Commissioner Lazaro moved adoption of Resolution No. P12-05. The motion was seconded and unanimously carried.

FY 2012 BUDGET

Commissioner Lazaro moved adoption of the FY12 budget. The motion was seconded.

Mr. Gibb called attention to the appropriations and budget reduction charts, noting that he is currently meeting with Northern Virginia Delegation members who sit on the appropriations and other key committees.

Replying to Commissioner Lazaro's inquiry, Ms. Tenney said FY11 has not yet been closed out but it will be tight.

Mr. Gibb noted there is no change in the local contribution per capita rate. He pointed out that every dollar reduced by the state translates to a ten-fold reduction for NVRC. The FY12 budget continues to leave positions unfilled, and there are two staff resigning this month whose positions will not be filled. Ms. Tenney elaborated, noting that the Website Administrator position will be vacant after August 19 and will not be filled; this means the Commission's e-letter will probably not be published. A Demographics Data Analyst is needed with the upcoming Census release but will remain unfilled. Some of the DOD funding will partially fund the GIS Manager. Mr. Gibb pointed out there is no funding for any type of additional compensation for staff, such as a cost of living adjustment, but this may be revisited in January. He confirmed for Commissioner Pepper that this is the third consecutive year that staff has had no pay adjustment.

Ms. Tenney advised the members that office technology takes a "back seat" due to lack of funds.

Mr. Gibb pointed out budget highlights: the energy program is new, and staff has found several grants and continues working diligently to find additional grants; and the BRAC program funding has increased and will pay for the Transportation Demand Specialist, a temporary position. Mr. Gibb added that there are some coastal-related opportunities not reflected in the budget.

The interns for GIS mapping will be students from Northern Virginia Community College and George Mason University enrolled in GIS programs. The Commission will pay the schools a flat fee and the students will receive academic credit for their work with the Commission.

Commissioner Pepper asked if the work can be done with the limited number of staff. Mr. Gibb replied affirmatively, noting the importance of focusing on new opportunities. The agency is so grant-driven that staff can't always do what the jurisdictions need.

Mr. Gibb reported he has an August 18 meeting with Senators Colgan and Howell and the Senate Finance Committee staff. He will also meet with Secretary of Commerce and Trade, James Cheng.

The members unanimously adopted the FY12 budget.

ADJOURNMENT There being no further business, Chairman Nohe adjourned the meeting at 1:00 p.m.

Respectfully submitted:

G. Mark Gibb
Executive Director

Approved by:

Martin E. Nohe
Chairman